

UTILITIES SERVICE BOARD MEETING
February 10, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m.

Board members present: Tom Swafford, Jeff Ehman, Sam Vaught, Frona Powell, Tim Henke, Dick Eherenman, and ex-officio member Dave Rollo. Staff members present: Mike Phillips, Jonathan Heald, Mike Butcher, John Langley, Steve Drake, Jan Spruytenburg, Nathan Schulte, Mike Hicks, Tom Staley, Chris Clothier, and David Gray. Also present: Gary Kent.

ROLL CALL:

6 members present.

Board President Swafford announced that the FUNDING REQUESTS section was scheduled for this time on the agenda to accommodate the schedule of Assistant Engineer Heald.

FUNDING REQUESTS:

D03-41 – Monroe Street 14th to 17th Sidepath and Stormwater Improvements. Estimated cost - \$106,626.00.

EHERENMAN MOVED AND POWELL SECONDED THE MOTION TO APPROVE FUNDING REQUEST D03-41 – MONROE STREET 14TH TO 17TH SIDEPATH AND STORMWATER IMPROVEMENTS. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

Board member Henke requested a copy of a priority list of neighborhood stormwater improvement projects.

D03-42 – West 10th Street and North Morton Intersection Improvements. Estimated cost - \$31,668.00.

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE D03-42 – WEST 10TH STREET AND NORTH MORTON INTERSECTION IMPROVEMENTS. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

MINUTES:

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JANUARY 27, 2003, MEETING AS PRESENTED. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

CLAIMS:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE GENERAL CLAIMS AS FOLLOWS:

CLAIMS 0390203 THROUGH 0390271 INCLUDING \$421,247.00 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$421,247.00 FROM THE WATER UTILITY; CLAIMS 0330133 THROUGH 0330179 INCLUDING \$533,960.67 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$533,960.07 FROM THE WASTEWATER UTILITY; CLAIMS 0330146, 0330156, 0330168, 0330173, 0390220, 0390249, AND 0390251 INCLUDING \$52,720.96 FROM THE WASTEWATER/ STORMWATER FUND FOR A TOTAL OF \$52,720.96 FROM THE WASTEWATER/ STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$1,007,928.63. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE PAYABLES CLAIMS AS FOLLOWS:

CLAIMS 0390176 THROUGH 0390270 INCLUDING \$211,577.63 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$211,577.63 FROM THE WATER UTILITY; CLAIMS 0330118 THROUGH 0330183 INCLUDING \$127,203.36 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$35,407.84 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$162,611.20 FROM THE WASTEWATER UTILITY; CLAIMS 0370006 THROUGH 0370009 INCLUDING \$104,105.75 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$104,105.75 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$478,294.58. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

Board President Swafford requested an update report on the work being done by Greeley & Hansen on the Dillman Wastewater Treatment Plant Improvements project and the Dillman Wastewater Treatment Plant Nitrification & Solids Handling project.

Board members Vaught requested an update report on the work done by Clark Dietz Inc. on the Utilities Engineering Design & Construction Manual project.

Utilities Director Phillips stated that these reports would be made at the February 24, 2003, Utilities Service Board meeting.

REPORT FROM ENGINEERING DEPARTMENT INTERN:

Jan Spruytenburg gave a report on his tenure as Engineering Department intern. (A copy of the PowerPoint presentation is attached to the minutes.) Mr. Spruytenburg will be leaving the Engineering Department on Friday, February 14, 2003. Board members expressed best wishes to Mr. Spruytenburg.

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Board member Vaught stated that the Finance Subcommittee met to consider financial statements. These statements should be completed and ready for review in the next two weeks.

STAFF REPORTS:

John Langley –

Assistant Director Langley reported on the annual fees paid to the Indiana Department of Environmental Management. (A copy of the report is attached to the minutes.)

PETITIONS AND COMMUNICATIONS:

Mike Phillips –

Utilities Director Phillips reported that a copy of the master plan for the water utility should be posted on the CBU web site by Wednesday or Thursday. A limited number of copies are available in the Director's office if Board members would like to review the document.

Utilities Director Phillips further reported that a letter of explanation went out with 21,500 utility bills explaining the change of service fee. Many calls have been received regarding this matter. Mr. Phillips stressed that this is a one-time only fee and not a monthly fee.

Utilities Director Phillips further reported that the Utilities Department staff members have been reviewing the irrigation rate. The bond counsel office has advised that any change would have to be approved by the Utilities Service Board, the City of Bloomington Common Council, and the Indiana Utilities Regulatory Commission. The Utilities Department staff members will move forward to look at the rates.

Utilities Director Phillips also reported that, due to hard work by the City of Bloomington Legal Department and Assistant City Attorney Failey, the Utilities Department would be receiving approximately \$6,500.00 from CSX Railroad for payment of right-of-way fees.

Jeff Ehman –

Board Vice President Ehman reported that the Environmental Resources Committee of the Parks and Recreation Department met. A large portion of the discussion was devoted to the Miller-Showers project, phase 2. Phase 1 is due for completion around March or April. Crider & Crider will be completed by then to allow Phase 2 to start. A firm from Indianapolis will be used for Phase 2. There will be an end of October timeline for completion of Phase 2 work. There are some questions for CBU regarding to a monitoring plan to investigate baseline water quality data so the functioning of the project could be measured.

Board member Powell stated that it is important to remind the public that this is a water quality improvement project also.

ADJOURNMENT:

The meeting was adjourned at 5:44 p.m.

L. Thomas Swafford, President